

DOORWAYS

Securities held by your broker

Inform your broker in writing that you wish to give appreciated securities to Doorways. Be sure to include the stock transfer instructions below. Let the broker know the date by which you would like the transfer made.

Bank: PNC

DTC: 2616

Account# 21450013736735

Account name: Doorways for Women and Families Inc. IMA

Certificates you hold

If you hold stocks in certificate form, please contact Doorways Development Office to discuss the steps required to transfer these shares.

Mutual funds

Mutual fund transfers usually take a longer time to transfer as each mutual fund company has its own requirements for making charitable contributions. Contact the customer service department at your company to secure the forms needed and then call Doorways Development Office to discuss your intent. Doorways may need to create an account with your mutual fund company before the transfer can occur, so allow at least one month for the transfer.

For more information

We can assist you through every step of the process. **Please contact Joy Myers, Chief Development Officer, at (703) 504-9290 or jmyers@doorwaysva.org.**

Please consider sending an email to Joy Myers with the name and number of donated shares prior to your stock transfer. When our broker receives the shares, we want to make sure they are attributed to you!