



Gift Acceptance Policy

For purposes of financial health, fiscal responsibility, and dedication to mission-focused activity, Doorways reserves the right to accept or decline any gift, bequest, financial commitment, or other donor transaction.

Prospective donors are strongly encouraged to consult with their own independent legal and/or tax advisors about proposed gifts, especially where there are or may be tax and estate planning implications of a gift. Doorways staff is prohibited from providing legal or tax advice to any donor or prospective donor. Prospective donors shall be responsible for their own legal, accounting, and other fees related to a gift to Doorways.

Doorways will acknowledge the receipt of all individual monetary donations in accordance with IRS requirements, and as necessary for the donor to obtain a tax deduction for such gifts.

All information about donors and prospective donors, including but not limited to their names, the names of their beneficiaries, the nature and amounts of their gifts, and other information concerning a donor will be kept strictly confidential by Doorways and never used for the benefit of any third party (see Doorways Donor Privacy Policy). For purposes of publishing an annual report and other public relations purposes, a donor's name may be published, along with a monetary range indicating the general size of the gift. A donor may request that their gift be listed as Anonymous. Such requests by donors for anonymity will be honored, except to the extent that Doorways is legally required to disclose the identity of donors.

Unrestricted gifts shall be encouraged, unless (1) the donor indicates that he or she is willing to make a restricted gift only, or (2) the option of a restricted gift will otherwise significantly increase the chances of obtaining a larger gift from the donor.

All funds from unrestricted gifts, bequests, annuities, charitable remainder trusts, or charitable lead trusts shall become a part of the general operating funds of Doorways.

Restricted gifts help Doorways by allowing the organization to pursue goals and objectives stated in the Board-approved strategic plan. Unfortunately, restricted gifts can place burdens on the organization that must be carefully evaluated. Accordingly, the solicitation of donors for a restricted gift must be approved by the President & CEO in advance of solicitation. Doorways honors accepted restricted gifts as required by the donor. Doorways reserves the right to decline such gifts if the terms and conditions place undue burden on the organization.

In drafting documents giving restricted gifts to Doorways, donors and their advisors are encouraged to use language that would permit application of the gift to a more general purpose if in the future and in the opinion of the Doorways Board of Directors, the designated purpose is no longer feasible.

Donations of Stock/Mutual Funds are intended to be sold soon after they are received. Doorways will recognize, for accounting purposes, the value received upon sale. Donors are encouraged to consult with their own legal and tax advisors concerning the tax implications of a stock and/or mutual fund donation and how the value of a donation is reported to tax authorities. When a stock/mutual fund is transferred, the names of donors are not generally communicated from the donor's brokerage firm to Doorways' brokerage firm. Donors are asked to notify Doorways of a stock/mutual fund donation prior to transfer, so that we can properly credit and acknowledge the gift. A stock/mutual fund donation form is available on our website or through our development department by telephone at (703) 904-9290.

Estate Gifts and Bequests to Doorways ensure that your values and our mission serve our community for years to come! A bequest or estate gift enables you to make a lasting impact on Arlington's most vulnerable—promoting opportunity, success, and self-sufficiency for children, adults, and families. And you can make your generous gift today, without shouldering the immediate financial responsibility of your philanthropy. You may designate Doorways as a beneficiary of all, or a portion of, your estate. Doorways can provide donors sample bequest language for restricted and unrestricted gifts, to ensure that a bequest is properly designated. For more information, please visit our website or contact our development department at telephone at (703) 904-9290.

Any exceptions to these Gift Acceptance Policies require the approval of the President & CEO.